



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
**DIVISION OF CEBU PROVINCE**  
IPHO Building, Sudlon, Lahug, Cebu City



September 7, 2015

Division Memorandum  
No. 575, s. 2015

**ONE-DAY LIVELIHOOD SKILLS ORIENTATION FOR  
SPED TEACHERS AND STUDENTS**

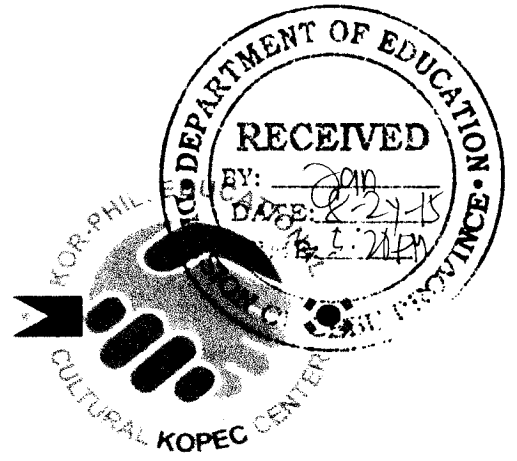
To: Assistant Superintendent  
Education Supervisors/Coordinators  
District Supervisors/OICs  
Elementary and Secondary School Heads

1. Attached herewith is a letter from the **Korean Philippine Cultural and Educational Exchange Center (KOPEC)**, inviting SPED teachers and students to attend the **One-Day Livelihood Skills Orientation** on **September 10, 2015** at the **Cebu Provincial Social Hall, Cebu Capitol, Cebu City**.
2. Principals of SPED Centers, SPED teachers and students are encouraged to participate in the said activity.
3. Travelling and other incidental expenses shall be chargeable against **SPED Funds** allocated to SPED Centers, subject to its availability, accounting and auditing rules and regulations.
4. This Memorandum serves as **AUTHORITY TO TRAVEL**.
5. Immediate dissemination of and strict compliance with this Memorandum is directed.

  
**ARDEN D. MONISIT, Ed. D.**  
Schools Division Superintendent

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ARDEN D. MONISIT  
SCHOOLS DIVISION SUPERINTENDENT  
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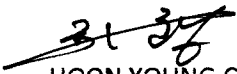
SIR:

The Korean Philippine Cultural and Educational Exchange Center [ Kopec ] would like to invite your students with special needs and their teachers to attend our One Day Skills Orientation on the following:

1. Clothes Designing
2. Bread and Pastry
3. Hair Styling
4. Computer Graphics
5. Wood Arts
6. Crochet
7. Oriental Architecture
8. Other Skills

The Orientation aims to equip them the knowledge to what skills they would enhanced to make them functional in the near future and to what skills they would pursue when they reached grade 11 and grade 12. This will be on September 10, 2015 at 8 am to 3 pm at the Cebu Provincial Social Hall. This Orientation caters at least 300 participants with free snacks.  
Thank you for your regard and positive response.

Respectfully Yours,

  
HOON YOUNG CHOI  
PRESIDENT  
Cell number 0915 819 1456